

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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July 2, 2019

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Purchases, Bids, Contracts

Resolutions Number 5922

RESOLUTION No. 5922

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

| Contractor | Contract Term | Contract Type | Description of Services | Contract Amount | Responsible Administrator, Funding Source |
|---------------------------------------|--|--|--|---|---|
| Carlson Testing, Inc. | 7/3/19 through 6/30/20 Option to renew for four additional one-year terms through 6/30/24 | Related Services RS 68183 | Materials testing and inspection for the Bond Program. RFP 2019-2521 | Original Term: \$3,000,000 Total if renewed to maximum: \$15,000,000 | C. Hertz Fund 455 Dept. 5511 Project DF120 |
| Mayes Testing Engineers, Inc. | 7/3/19 through 6/30/20 Option to renew for four additional one-year terms through 6/30/24 | Related Services RS 68182 | Materials testing and inspection for the Bond Program. RFP 2019-2521 | Original Term: \$3,000,000 Total if renewed to maximum: \$15,000,000 | C. Hertz Fund 455 Dept. 5511 Project DF120 |
| Professional Service Industries, Inc. | 7/3/19 through 6/30/20 Option to renew for four additional one-year terms through 6/30/24 | Related Services RS 68184 | Materials testing and inspection for the Bond Program. RFP 2019-2521 | Original Term: \$3,000,000 Total if renewed to maximum: \$15,000,000 | C. Hertz Fund 455 Dept. 5511 Project DF120 |
| Andersen Construction | 7/3/19 through 5/28/21 | Construction Manager/General Contractor CM/GC 68193 | Benson High School Modernization pre-construction services. RFP 2018-2536 | \$980,000 | C. Hertz Fund 455 Dept. 3115 Project DA005 |
| Music Celebrations International | 3/20/20 through 3/28/20 | Personal Services PS 68264 | Travel Services for Lincoln Choir to travel to Vienna, Salzburg, & Prague for Spring Break trip. Direct Negotiation | \$160,000 | K. Cuellar Fund 101 Dept. 3120 |

| | | | | | |
|----------------------------|-----------------------|----------------------------|--|-----------|--|
| | | | PPS-46-0525(4) | | |
| Lexia Learning Systems LLC | 8/1/19 through 8/1/23 | Master Contract MSTR 68272 | Master contract to allow schools to purchase Lexia Powerup Learning student subscriptions. Approved Special Class Procurements – Copyrighted Materials and Creative Works PPS-47-0288(4) | \$750,000 | K. Cuellar Funding Source Varies |

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

No New Amendments

RESOLUTION No. 5923

Revenue Contracts that Exceed \$150,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$150,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW REVENUE CONTRACTS

No New Revenue Contracts

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

| Contractor | Contract Term | Contract Type | Description of Services | Contract Amount | Responsible Administrator, Funding Source |
|-------------------------|------------------------|--|---|------------------------|---|
| Portland Public Schools | 7/1/19 through 6/30/20 | Intergovernmental Agreement / Revenue IGA/R 68271 | Columbia Regional Program will provide Portland Public Schools school-age classroom services for regionally eligible students for Deaf/Hard of Hearing Services and placed in the DHH special focus classrooms based on their IEPs. | \$475,385 | K. Cuellar Fund 299 Dept. 5422 Grant S0031 |

No New Intergovernmental Agreements/Revenue Contracts

AMENDMENTS TO EXISTING REVENUE CONTRACTS

No Amendments to Existing Revenue Contracts

Other Matters Requiring Board Approval

Resolution Number 5924 through

RESOLUTION No. 5924

Authorization for Off-Campus Activities

RECITAL

Portland Public Schools (“District”) Policy 6.50.010-P (“Off-Campus Activities”) requires the Board of Education (“Board”) consent to student out-of-state travel.

RESOLUTION

The Board has reviewed the request for out-of-state travel. All required documents have been submitted to the Risk Management Department. The Superintendent recommends that the Board consent to the student out-of-state travel for the below request:

AUTHORIZATION FOR OFF-CAMPUS ACTIVITIES

| Date(s) | School, Course, and Number of Students | Purpose of Travel | Travel Destination | Estimated Cost Per Student |
|--------------|--|---|--|----------------------------|
| 9/20-9/21/19 | Lincoln HS; X Country; 14 | Prepare for Nike Cross Regional Meet & State Meet | Boise, Idaho – Eagle Island State Park | \$350 |

RESOLUTION No. 5925

Election of Board Chairperson and Vice Chairperson

Director _____ is hereby elected Chairperson of the Board and Director _____ are hereby elected Vice-Chairperson of the Board for the period beginning July 2, 2019, until their successors are elected.

RESOLUTION No. 5926

Settlement Agreement

The authority is granted to pay a total of \$32,008.04 to Teamsters 206 Employers Trust, Settlement Agreement and Release. The settlement agreement will be in a form approved by the General Counsel.

L. Large

RESOLUTION No. 5927

Appointment of Budget Officer

RECITALS

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall designate a person to serve as the Budget Officer.
- B. ORS 294.331 requires the Board of Education to designate a person to serve as the Budget Officer. The Budget Officer shall prepare or supervise the preparation of the budget document and act under the direct supervision of the Superintendent.

RESOLVED

The Portland Public Schools Board of Education designates Chief Financial Officer Cynthia Le as Budget Officer of Portland Public Schools for the 2019-20 fiscal year.

C.Le

RESOLUTION No. 5928

Appointment of Clerk and Deputy Clerks

RECITALS

- C. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall appoint a School District Clerk and Deputy Clerks for the 2019-20 fiscal year.
- D. ORS 332.515 requires the appointment of the Chief Administrative Officer as the School District Clerk. Deputy clerks may also be appointed.

RESOLVED

- 1. The Portland Public Schools Board of Education appoints Superintendent Guadalupe Guerrero as Clerk of Portland Public Schools for the 2019-20 fiscal year.
 - 2. The Portland Public Schools Board of Education appoints Deputy Superintendent of Business and Operations Claire Hertz and Director of Purchasing and Contracting Emily Courtneage as Deputy Clerks of Portland Public Schools for the 2019-20 fiscal year.
- C.Le*

RESOLUTION No. 5929

A Resolution Regarding Depository Banks
for the Funds of the Portland Public School District (School District No. 1-J, Multnomah County Oregon)

RECITALS

- A. At the beginning of each fiscal year, the Portland Public Schools Board of Education, establishes depositories for school funds (ORS 328.441, 294.805-294.895).
- B. The District desires to pass a resolution to name official depositories during the 2019-20 fiscal year.

RESOLUTIONS

- 1. RESOLVED that the following depositories are hereby, approved as official depositories of Portland Public Schools funds during the 2019-20 fiscal year:

Institution

- Wells Fargo Bank
- Umqua Bank
- Washington Federal Bank
- Willamette Bank
- BNY-Mellon Bank
- JPM Chase Bank
- Bank of America
- Local Government Investment Pool

- 2. RESOLVED that any one of the following of the District's officers [*designate titles only*]; and in their absence as the Superintendent designates

Deputy Superintendent of Business and Operations

Chief Financial Officer

(each such designated officer an "Officer"), is individually authorized to: (a) open or close one or more deposit and/or securities accounts (the "Accounts") with any depository institution qualified by the Oregon State Treasurer under Oregon Revised Statutes (O.R.S.) 295 (herein after called "Bank") which account shall be in the name of the District; (b) execute and deliver in the District's name such agreement(s) regarding the Accounts and the services related thereto as Bank may from time to time require; (c) authorize and execute transactions on the Accounts, including, without limitation, (i) signing checks and other instruments withdrawing funds from the Accounts, (ii) requesting funds transfers by Bank to and from the Accounts, (iii) entering into arrangements for the processing of automated clearing house ("ACH") debit entries and/or ACH credit entries to and from the Accounts, and (iv) endorsing on behalf of the District, and otherwise negotiating, checks and other items payable to the District; (d) incur overdrafts and other obligations in the Accounts at Bank in connection with any of the products, services, or activities authorized by these resolutions;

- 2. RESOLVED that any one of the following of the District's officers [*designate titles only*];

Director of Financial Services

Senior Manager/Treasury

(each such designated officer a "Limited Officer"), is authorized to: i) request funds transfers by Bank to and from the Accounts, (ii) enter into arrangements for the processing of automated clearing house ("ACH") debit entries and/or ACH credit entries to and from the Accounts.

3. RESOLVED, that each Officer and each Limited Officer is individually authorized to designate one or more District officials (each such designated official, an "Official") to: (a) sign checks withdrawing funds from their respective school checking Accounts, including those payable to cash; and (b) issue and release stop payments on checks drawn on their respective school checking Accounts.
4. RESOLVED, that the District is authorized to enter into any other arrangements, agreements and documents with respect to any Bank's deposit and treasury management products and services, in such form and on such terms and conditions as may be agreed to by an Officer signing such agreements and documents, after appropriate Board of Education approval is obtained, if necessary;
5. RESOLVED, that except to the extent provided otherwise in any agreement between the District and Bank, the District authorizes Bank to rely on any act or communication, including telephone, wire or electronic communication, purporting to be done by any Officer, Limited Officer or Official of the District if such reliance is in good faith, and the District shall be bound to Bank by any such act or communication relied on by Bank in good faith;
6. RESOLVED, that these resolutions are in addition to, and not by way of limitation on, other resolutions, if any, of the District in favor of Bank, and that the authority conferred by these resolutions shall be deemed retroactive and any and all acts authorized by these resolutions performed prior to the passage of these resolutions are hereby approved and ratified as the official acts and deeds of the District; and
7. RESOLVED, that each of these resolutions shall continue in full force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the District's Board of Education and certified by a Secretary or Deputy Clerk of the District."

RESOLUTION No. 5930

Appointment of Financial Auditor

RECITALS

- A. To comply with the requirements of Oregon Revised Statutes (ORS), the Portland Public Schools Board of Education shall appoint a financial auditor for the 2019-20 fiscal year.
- B. ORS 328.456, 327.137, 297.405 require the appointment of a financial auditor for the School District.

RESOLVED

The Portland Public Schools Board of Education appoints Talbot Korvola & Warwick to serve as the financial auditor for the 2018-19 fiscal year.

C.Le

